

• **Board of Directors Meeting**

• Organization Name	Type of document	
• Trinity Lake Homeowners Association	• Meeting Minutes	
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• October 17, 2016, Meeting Minutes	• 7:00 p.m.	• 1/2

**Issuer:** Keith Fantroy, Secretary

**Location:** Trinity Lake Clubhouse

**Distribution:** Board of Directors

**Next Meeting:** November 21, 2016, 7:00 p.m., Trinity Lake Clubhouse

**Present:** Renita Brewington President, Karl Robinson Vice President, Chris Lee Treasurer, Keith Fantroy Secretary, Roy Thompson Assist. Secretary

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**SUMMARY:**

1. Meeting was called to order by president at 7:20 p.m.
2. Agenda and minutes were adopted with modifications. Approved unanimously.
3. Discussion about email and responding to homeowners. A group decision should be made on what the response should be.
4. Discussion about landscaping repairs and needs for the entrance. Some quotes have been submitted but not all. Once all are received then we will make the final choice to move forward with an interview.
5. Discussion about expected estimate from CPI about upgrading our security system at the clubhouse to include cameras and keyless entry. Contractor is waiting on us to setup a meeting.
6. Discussion about opening landscaping for bidding. Scope of work has already been outlined and a couple of landscapers have been identified. Keith Fantroy will seek to get a couple more landscapers from Home Advisor.
7. Discussion about the additional fencing around the clubhouse. Atlas Fence had been contacted but hasn't submitted an estimate. Roy Thompson will look for other fence companies.
8. Discussion about having an onsite attendant for the association. This attendant will be onsite 3 or 4 days a week part time. Duties will be discussed later. A motion was placed by Karl Robinson to have Prestige Management to hire an attendant for the association. Approved unanimously.
9. Discussion about the drain in front of the clubhouse being stopped up. This caused the parking lot to flood with a possible threat of entering the clubhouse. A pump was purchased to aid in removing the water before it reached the clubhouse. City will be contacted to fix the problem.

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10. Discussion about policy, rules and regulations. Their will need to be a follow up discussion as to what policies, rules and regulations need to be incorporated into our By-Laws.

11. A motion was placed by Karl Robinson to adjourn at 9:50 pm. Approved unanimously.