

• **Board of Directors Meeting**

<ul style="list-style-type: none"> • Organization Name • Trinity Lake Homeowners Association 	<ul style="list-style-type: none"> • Type of document • DRAFT Meeting Minutes 		
<ul style="list-style-type: none"> • Name of document • March 18, 2013, Meeting Minutes 	<table border="1"> <tr> <td> <ul style="list-style-type: none"> • Time • 7:00 p.m. </td> <td> <ul style="list-style-type: none"> • Page • 1 / 2 </td> </tr> </table>	<ul style="list-style-type: none"> • Time • 7:00 p.m. 	<ul style="list-style-type: none"> • Page • 1 / 2
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Issuer: Keith Fantroy, Secretary **DRAFT**

Location: Trinity Lake Clubhouse

Distribution: Board of Directors

Next Meeting: April 15, 2013, 7:00 p.m., Trinity Lake Clubhouse

Present: Ed Zimmerman President/Pro-temp Treasurer, Renita Brewington Vice President, Keith Fantroy Secretary, Charles Allen Asst. Secretary, Connie Slade, Director

Present: Marcus Woods – All Things Services

SUMMARY:

1. Meeting was called to order by the president at 7:20 p.m.
2. A motion was placed by Charles to approve Kleen It Up to do an initial cleaning of the clubhouse for \$175.00. Approved unanimously.
3. A motion was placed by Ed to approve the proposal of Jani-King of \$1,382.25 for the reconditioning of the clubhouse floors and \$342.00 for replacing the transitional pieces. Approved unanimously
4. A motion was placed by ED to increase the clubhouse rentals to \$100.00 and lower the deposit to \$75.00. This will help in the cost of the cleaning contract that has been setup for cleaning after every event. The hope is to reduce the number of complaints about having to come back and clean the floors again. This will also help maintain the floors after the reconditioning for a longer period of time. Approved unanimously
5. Discussion on newsletter. The projected mailing date is the first week in April.
6. Discussion with Marcus Woods (All Things Service). He made us aware of a list of things that he has encountered since taking on the contract. Such things as dumping of debris from previous contractor, homeowners requesting work that is not outlined in his contract and the poor up keep on the common areas. Additionally, the beautification of the entrances and his recommendations, were to enhance the signs and leave the center islands alone. He will get us an estimate on the cost to do the work. He also will get us an estimate on redoing the walkway behind the clubhouse.

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7. Discussion about BB&T account and its status. Ed has to schedule a group meeting with him, Teresa (Prestige) and bank representative. A motion was placed by Keith to put a hold on the account in question for approximately 30 days, notices should be sent to all possible interested parties. At the end of this period, the remaining funds in the account will be moved to a CD and the account will be closed. Approved unanimously,
8. Discussion about the Nominations process about the dates and what was included in the mailing. All dates were reconfirmed with Mr. Slade and all documents were updated appropriately with Megan at Prestige Management.
9. A motion was placed by Charles to adjourn at 10:00pm, Approved unanimously.