

• **Board of Directors Meeting**

<ul style="list-style-type: none"> <li>• Organization Name</li> <li>• <b>Trinity Lake Homeowners Association</b></li> </ul>	<ul style="list-style-type: none"> <li>• Type of document</li> <li>• <b>Meeting Minutes</b></li> </ul>		
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**Issuer:** Keith Fantroy, Secretary

**Location:** Trinity Lake Clubhouse

**Distribution:** Board of Directors

**Next Meeting:** June 17, 2013, 7:00 p.m., Trinity Lake Clubhouse

**Present:** Renita Brewington President, Karl Robinson Vice-President, Burma Shipman Treasurer, Keith Fantroy Secretary, (via face time) Connie Slade Assist. Secretary

**Present:** Ed Zimmerman

**SUMMARY:**

1. Meeting was called to order by president at 7:24 p.m.
2. Agenda and minutes were adopted with changes. Approved unanimously.
3. Discussion with Ed Zimmerman (former President/Treasurer) to do a transition of information to the newly elected board. Items of transitioned and updates;
  - Ed has informed us that Ashley Foster of BB&T has had contact with London and that they have confirmed the cooperate account to be theirs.
  - We have been informed that our clubhouse account has limited access and it is suggested that we should move our remaining funds to another bank account.
  - Additionally we need Prestige to investigate our Federal Tax # or we need to apply for a new one.
  - The treasurer will look at other banks as an option to establish a new account.
4. Discussion about director responsibilities and assignments; (everyone has contracts)
  - Renita – Safety, Resource
  - Karl – Architectural, Violations, Nominations
  - Burma – Finance, Hospitality/Welcome
  - Keith – Communications, Clubhouse
  - Connie – Maintenance, Landscape, Lake
5. Discussion about cookout and the use of an inflatable for the kids at no additional cost. Hospitality has investigated the risk and liability, have determined that we were covered and

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that there would not be any additional cost. The board approved the use of the Inflatable at the event.

6. Discussion about open contracts or any current proposals;
  - Irrigation contract has been approved but need disclaimer added by contractor.
  - Cleaning contract has been assigned to Make It Right
  - Pest Control proposals from Orkin (\$2008.29), Terminix (\$900/\$295/\$304yr), and PMi (\$1738/\$165yr).
7. A motion was placed by Karl to accept pest control contract by Pest Management, Inc. for \$1738 for treatment of termites and \$165 annually for control of the clubhouse. Approved unanimously.
8. Discussion about pool door, work has been completed.
9. Lake update table to next meeting
10. Money allocated for shrubs in buffer zone around lake, waiting for update from landscaper – tabled
11. Front entrances beautification tabled to next meeting.
12. Discussion about Mrs. Bethel need to have common area behind home landscaped as requested in the past.
13. Discussion about the need to replace the conference room chairs found at Costco. A motion was placed by Keith to purchase 6 chairs from Costco not to exceed \$149.99 plus tax each. Approved unanimously.
14. Discussion about all committees having quarterly or bi-annually open meetings to the community.
15. Discussion about BOD set calendar dates for meetings. 6-17-13, 7-22-13, 8-19-13, 9-23-13, 10-21-13, 11-4-13, 12-16-13, 1-27-14, 2-10/17-14, 3-17-14, 4-21-14, 5-12-14. May 5, 2014 elections.
16. A motion was placed by Keith to adjourn at 10:00pm, Approved unanimously.