

<b>Organization Name</b> Trinity Lake Homeowners Association			<b>Type of document</b> Meeting Minutes		
<b>Name of document</b> Meeting Minutes - Board of Directors - Feb 15 2010.DOC		<b>Version Number</b> 1.0		<b>Page</b> 1 (2)	

**Subject** : Board of Directors Meeting  
**Issuer** : Beverly Satterfield  
**Time** : Feb. 15, 2010 – 7:00 p.m. – 9:00 p.m.  
**Place** : Trinity Lake Clubhouse  
**Distribution** : Board of Directors  
**Next meeting** : TBD  
**Established** : Feb. 15, 2010

**Present:**

**Board:**

Burma Shipman, President  
Jeremy Kosin, 1<sup>st</sup> Vice President  
Mike Lipperman, Treasurer  
Charles Allen, 2<sup>nd</sup> Vice President  
Beverly Satterfield, Secretary

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**SUMMARY**

The regular meeting of the Trinity Lake, Board of Directors was held on Monday, February 15, 2010 at 7:00 p.m., at the Trinity Lake Club House. All members were present.

Dec. 14, 2009 minutes were read and approved.

January 19, 2010 minutes were reviewed. There was no vote.

New budget format was reviewed.

- Board would like to know what makes up administrative fees
  - \$1,614 in 2009

Need monies and approval to purchase Website software.

Discussed the new budget format.

Announced new Finance Chairperson, Brian Burton.

It was motioned by the board that the treasurer would write all checks.

Mike will communicate responsibilities for finance chair.

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### Clubhouse Supplies

- No inventory of supplies by President.
- Request needed for inventory sheet.
- Need to reduce number of supplies ordered.
- Per previous Finance Chair, more monies were spent on supplies in 2008 - 2009 than ever before.

There were discussions concerning blanket approval for supplies.

Board requested an estimate for the cost of the supplies president desired to purchase, but president did not provide information.

Board discussed complaints presented by President.

- Complaints were anonymous.
- Motion made to ignore complaint since issue form was not complete and president could not communicate who issued the complaint was from -- so issue was closed.

Clubhouse Chair, Mrs. Burton, provided a proposal in advance to the President concerning installing a drink machine at the clubhouse. Discussions concerning drink machine provided by Pepsi Cola were tabled for the next meeting until all issues could be addressed.

Next rental is the end of February.

Mike to address the finance Guidelines.

Meeting adjourned at 9:00 p.m.